

Meeting Minutes – School of Dreams Academy Parent Teacher Committee

Location: School of Dreams Academy

Date: October 11, 2016

Time: 6:00 p.m.

Attendance: Christina Ainsworth, JoLynn Chacon, Edith Smith, Adrienne Duran, Mike Ogas, Kira Howe, Rita Garcia, see attached sign in sheet of parents attendees

Agenda:

1. Planning for Fall Festival /Christina Ainsworth
 - Jumper update – invoice has been received and approved
 - Ticket sales - single tickets will be sold for jumpers, games and food/double tickets for basket raffle/wrist band for unlimited jumper access
 - Donations/Food sales/Games - Sign-up Genius email was sent out email/teachers' lounge will be the designated spot to receive donations and where food will be served on event night if cafeteria is not ready/additional games needed will be created and run by school clubs
 - Logistics – Jumpers and games will be located on North road that runs East to West by High School classes, tents will be rented in case of inclement weather
2. Volunteer information gathered from SignUpGenius/JoLynn Chacon
 - Sign-up Genius update - additional emails will be added and along with notice telling parents an email was sent out via Facebook, website, all call/clarification regarding on past games was given by Mrs. Howe along with additional ideas for games
3. School Participation/Adrienne Duran
 - High School Advisory Classes and Elementary classes will all be donating baskets
 - Pre-K classes will create and run a game
 - Mr. Otero will run face painting- he is in need of face paint donations
 - School clubs/organizations – will be asked to create and run a game by Adrienne Duran
 - Teachers/support staff- will be asked to create and run a game by Adrienne Duran
4. Other
 - Possible future fundraisers: Book Fair/Edith Smith will be attending a Scholastic Book Fair workshop and will present findings next meeting, Kona Ice snow cone sales/Adrienne Duran will coordinate approval from Eric Brown and sale dates, Box Tops/Amanda Saiz is listed as Box Top school sponsor Adrienne Duran contact her to see if she would like PTC support

- Formal process for requesting funds from PTC – identified need for formal process for funds request/draft of process will be presented at next meeting
 - Ideas for student rewards for fundraiser participation/student achievement – suggestions: promotional items pens, pencils, coupon, gift certificates, school t-shirt, field trips: Cliffs, Zoo/Mr. Ogas suggested PTC monthly recognition of a student and posted on school Facebook page and website R.
5. Suggestions for next meeting
- Fundraising presentation by Holly

Action Steps

1. Equipment for food stands/Rita Garcia/Oct. 24th
2. Tent in case of inclement weather/Rita Garcia/Oct. 24th
3. Light generators/Christina Ainsworth/Oct. 24th
4. Cash for change at event/Edie Smith/Oct. 28th
5. Reminder to teachers about baskets/Adrienne Duran/Oct. 19th
6. List of games that will be run by school groups/Adrienne Duran/Oct. 19th