

Meeting Minutes – School of Dreams Academy Parent Teacher Committee

Location: School of Dreams Academy

Date: November 9, 2016

Attendance: Christina Ainsworth, JoLynn Chacon, Edith Smith, Adrienne Duran, see attached sign up list of sign in sheet

Agenda:

1. Fall Festival debriefing/Christina Ainsworth
 - What worked well/suggestions for next year – Suggestions: more for the younger kids to do/ran out of drinks/ wrist bands did not work well/possibly sale tickets for \$1 and have all activities for a \$1/obstacle course was a lot of trouble/suggested company Local Jumps for next year's Fall Festival /made +/- \$2800 gross sales
 - Suggestions for leftover donations – Food items will be served at S.T.E.A.M. night open house till we run out/ sign up genius to recruit volunteers/locate machines for hot water/Left over prizes will be donated to elementary school teachers treasure box prizes
 - Inventory of items/Adrienne Duran – An inventory of leftover items has been placed in the PTC binder
2. S.O.D.A. Thanksgiving Lunch/ Christina Ainsworth
 - Planning: date, budget, items, volunteers – Food services will provide Thanksgiving dinner for parents and guardians of students at \$3 a plate/a head count of how many plates needed will have to be turned in by November 14th because of the short notice PTC will plan on it for next year/Possibility of Holiday Lunch in December/this can be a possible fundraising opportunity
3. Book Fair, December 12th/Edith Smith
 - Planning: decide hours, begin recruiting volunteers – Book Fair will run a week long December 12th – 16th /7:30 to 9 a.m. and 2:00 to 5 p.m./Grandparents' Day 13th possibly longer hours/3 volunteers per shift needed/Possibly high school student volunteers/Volunteers will be recruited through sign up genius
4. Other fundraisers/open
 - Fundraise NM/ Sean and Lisa Burton – Sean Burton presented what Fundraise NM has to offer that is unique to their organization and what they have found to be successful/ Examples: Gold Canyon Candles Nov. 29th last day, World's Finest Candy, Chocolate Covered Pretzel Rods, Pastry Puffins & PuffCrust Pizza/Get input from teachers, staff, and administration/Possible Spring fundraiser

- Box Tops/Adrienne Duran
 - Mrs. Saiz will be contact person for elementary school, middle and high school contact person need, set a goal, decide prize for winning class – Goal: \$1,000 worth of box tops by February/winning class gets a pizza party/Get a message out by next week
 - Kona Ice sales/Adrienne Duran
 - Update: Mr. Brown stated that for now Kona Ice sales would not be able to come to the school, Mr. Ogas will follow up – Possible try for after school sale and see how it goes
5. Discussion on the process to request funds from PTC/ Christina Ainsworth – see attached proposed process approved unanimously
 6. The following November agenda items will be discussed at December PTC meeting:
 1. Update from teachers/Adrienne Duran
 - Help with accreditation process
 - Stipend to teachers for supplies, PTC has done this in the past
 2. Fundraising goals/open
 3. Financial report/Edith Smith

Action Steps:

1. Sign up genius for S.T.E.A.M. night volunteers/JoLynn Chacon/Nov. 14th
2. Leftover prizes donated to Elementary School/Adrienne Duran/Nov. 14th
3. Box Tops announcement/Adrienne Duran/Nov. 16th
4. Contact Mr. Brown regarding guidelines for fundraisers involving food/Adrienne Duran/Nov. 16th